



GETTING STARTED TO ORGANIZE YOUR CLOSETS

1. Maximize your closet space.
2. Take everything out.
3. Get rid of things you don't need.
4. Categorize your items:
 - Long hang (anything over 40" long)
 - Dresses
 - Shirts
 - Pants (his & hers) if hung up
 - Short times (anything under 40" long)
 - Space needed for storage items: Sweaters or folded items, shoes, socks, hand bags, etc.
5. You want your closet or any storage area in your home to be visible. The things you use and wear on a regular basis should be front and center and easy to get to. If you don't see it, you won't wear it.
6. Use hangers designed for the type of clothes you are hanging up.

ORGANIZATION TIPS

- **Get motivated:** Often, spring is a good time to do those projects you've been putting off. Spring is a time of new life bursting forth.
- Don't try and do it all at one time. If you take on too big of a project at one time you become discouraged and may quit. Break up your project into smaller pieces so it doesn't become overwhelming. For example, by closet or room, basement, garage, etc.
- Being organized decreases stress.
- Being organized allows you more free time.
- Being organized develops good time management skills.
- Being organized gives you a sense of control in your life.